

Content of the study

If the permit is applied for documents held by several authorities under the same ministry (for example, for documents held by Regional State Administrative Agencies), instead of using this form, the permit must be applied for directly from the ministry in question. Before deciding on issuing the permit, the ministry will consult the relevant authorities as necessary. However, the data permit authority for the social welfare and health care sector (FINDATA) acts as the processor of research permits for social welfare and health care when two or more Regional State Administrative Agencies are involved.

1. Content of the study

Select the name of the authority
The purpose of the request for information: academic research statistics official report
Title of study/statistics/report
Organisation/research group responsible for the study/statistics/report

2. Project team and location

Project manager (incl. thesis supervisor)
Researchers
Project location and address

3. Contact information

Surname of the contact person	First name of the contact person
Address	
Postcode	Town/City
Telephone number	E-mail
I consent to the electronic processing of the matter and the receipt (notification) of the decision by email	
Giving consent to the notification and processing means that the relevant enquiries and requests for supplementary information may also be made electronically. The applicant's email address must be current and in active use.	

4. Processing of data (Information to be used in the study/statistics/report)

The purpose of the information requested and the intended time of use
Specification of the requested information (target group, type of personal data, period)
In which format is the information requested (e.g., electronic, print, on the premises of the authority)
Other sources of personal data
The Regional State Administrative Agencies have maintained mainly electronic archives as of 1 January 2017. As a rule, documents instituted prior to this date are available in paper format.

5. Destruction of data

How will the security and supervision of the premises where data will be processed and stored and of the information systems be organised?

How will the research data be destroyed, or will the data be stored/archived?

Where will confidential research data be stored?

I agree to process information only for the specified purpose for which the research permit has been granted. I will not disclose the material or personal data.

Non-disclosure agreements from all those involved in the study and who have access to the information must be signed and appended with the request.

In accordance with section 27 of the Act on the Openness of Government Activities (621/1999), I undertake not to use the document to the detriment or defamation of the person whom it concerns, nor to the detriment or defamation of a person close to him or her, nor in violation of the other interests protected by the secrecy provision.

I further agree to comply with the instructions given by the authority regarding the processing of documents and the terms and conditions of the research permit. I am aware that according to section 35 of the Act on the Openness of Government Activities non-compliance with this agreement is punishable under the Criminal Code.

4. Appendices

Research plan
Other permits and pending applications for research/statistics or surveys
Other appendices, which?

5. Signature

Place and date	Signature
	Clarification of the name

If you want to submit your enforcement request by e-mail, we recommend using the secure connection of the Regional State Administrative Agency. Use the secure e-mail connection at least for sending documents with confidential or otherwise sensitive information. Direct link for sending a secure e-mail: turvaviestit@avi.fi

Contact information for Regional State Administrative Agencies

[Contact information for Regional State Administrative Agencies](#)